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OSA 3433-63

20 June 1963

MEMORANDUM FOR: Chief, Logistics Services Division
SUBJECT : Additional Agency Telephone Extension
REFERENCE : OSA 2548-63, dated 14 May 1963, Same subject

1. Consideration has been given to your recent telephone survey of lines 4526 and Red 9473.
2. During the period covered by this survey, i.e., 3 through 7 June, two of the officers utilizing these lines were out of the office on TDY. At this time, these lines serve five personnel and it is shortly expected that three additional personnel will be assigned to this office. With eight personnel assigned, three extensions would appear to be the minimum requirement.
3. In view of the above, it is requested that your office reconsider the requirement for an additional telephone extension on these instruments.
4. Your expeditious handling of this request will be appreciated.

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[Redacted]
Deputy Chief, Support
(Special Activities)

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